



PROPERTY LOST, STOLEN OR DAMAGED CLAIM FORM

INSURER	POLICY NUMBER		VAT REG NUMBER
INSURED	Name & Occupation		
	Address & Phone Number		
LOSS/DAMAGE OCCURRENCE	Date and Time of Loss/Damage		
	When was the Loss/Damage discovered?		
LOSS/DAMAGE PLACE	Place where Loss/Damage occurred		
	Were premises occupied?		
	If so, by whom?		
	If not occupied, when last occupied?		
CAUSE OF LOSS/DAMAGE	Purpose of occupation		
	Describe fully how the Loss/Damage occurred, stating how (if applicable) entry was gained to premises		
PREVIOUS LOSS/DAMAGE	If Loss/Damage was caused by another party, give name and address		
	Have you previously suffered Loss/Damage?		
	If so, give details		
POLICE	If Insured, provide name of Insurer		
	Police Station		
	Police Reference Number		
OTHER INTEREST	Date Reported		
	Has any other party an interest in the insured property, e.g. Credit Agreement?		
OTHER INSURANCE	If so, give name and interest		
	Is there any other insurance covering this Loss/Damage?		
	If so, give name of Insurer		
	Estimated total value of all the property insured under the policy		R
PAYMENT METHOD	When last valued?		
	You may select, for added security, payment of any amount due to you directly into a bank account. Please specify the name of the bank, branch, name of account and account number.		
	Name of Bank		Branch
Name of Account		Account Number	
DECLARATION	I/We solemnly declare that I/We have suffered loss of or damage to the property enumerated on the reverse hereof and that the said property was in my/our possession immediately prior to the said loss/damage which occurred in the circumstances described above.		
_____		_____	
Insured's Signature		Capacity	
_____		_____	
		Date	



STATEMENT OF PROPERTY LOST, STOLEN OR DAMAGED

N.B. Claims in respect of damage to buildings must be accompanied by a builder's estimate.

Number	Description of property	Date acquired	From whom purchased or acquired	Value	Deduction for wear and tear or depreciation or value of salvage	Amount claimed
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
				R	R	R
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				R	R	R
				R	R	R
				R	R	R